



**ENRICHING LIVES THROUGH PERSON CENTERED ENGAGEMENT**

*National Certification Council for Activity Professionals*

### Celebrating May



Dear Activity Professionals,

On May 8th we celebrated Mother's Day, expressing appreciation for those who brought us into this world or into who's care we were entrusted. We also acknowledge this important role that many of us fulfill to this day.

May is also the month for ALS Awareness, Dental Care Awareness, Stroke Awareness, Mental Health Awareness, Older Americans, Blood Pressure Education and Skin Cancer Awareness, to name just a few.

As the month of National Military Appreciation, May 30th is reserved as our national Memorial Day holiday to honor all military personnel who have died serving our country. NCCAP extends a special "thank you" for this ultimate service.

Finally, we wish to highlight the celebration of National Skilled Nursing Care Week from May 8-14. As part of the Interdisciplinary Care Team, our Activity Professionals are an essential complement to the clinical, medical and nursing care provided in our communities.

Together we celebrate Activity Professionals who deliver quality outcomes using the knowledge and skills that are verified by NCCAP Certification.

Sincerely,

A handwritten signature in black ink that reads "Peter Illig". The signature is written in a cursive style with a large, looping initial "P".

Peter Illig

## **NCCAP Board Elections 2022**

The NCCAP Nominations Committee is excited to share the proposed slate of candidates for the Board positions of President, Vice President, Secretary and Treasurer. The Nominations Committee is comprised of the Activity Professionals who serve on NCCAP's Board and Committees. Consistent with the NCCAP Bylaws, the following group of individuals is proposed to serve as the volunteer Board Members for the next 3-year term running from July 1, 2022 to June 30, 2025. A formal "yes" or "no" voting ballot will be sent via email to all certified Activity Professionals in good standing this month. Email votes are due by June 15, 2022.

President: Linda Redhead, ACC (currently serves as Vice President).

Vice President: Kara Reiser ADC (currently serves as a member of the Special Projects Committee).

Immediate Past President: Dawn Worsley, ACC (currently serves as President).

Secretary: Penny Cook, MSW, President and CEO of the Pioneer Network (re-elected to this position).

Treasurer: Thomas Trexler, CPA, President of the Corporate Finance Institute (re-elected to this position)





Pioneer Network

Registration is Open!

2022

Pioneering a New Culture of Aging Conference  
HONORING THE PAST TREASURING THE PRESENT SHAPING THE FUTURE

July 27-30, 2022, Sheraton Denver Downtown, Denver, Colorado

### Join Pioneer Network & NCCAP in Denver!

Don't miss the only conference dedicated to cultural transformation! Colorado is the place to be July 27-30 for the Pioneering a New Culture of Aging Conference and NCCAP will be there. Join us for one-of-a kind educational programs, networking with like-minded friends and colleagues, and experience the mountain views and blue skies of Denver. Find all the information at <https://www.pioneernetwork.net/pioneering-a-new-culture-of-aging-2022-conference>.



## Pioneer Network's "Listen, Learn, Explore"

Starting with the podcast, listeners will have an opportunity to hear unique insights on a variety of topics from thought leaders in the field of resident-directed care. Following the podcast, Pioneer Network invites listeners to register for an interactive program where they will have the opportunity to join others in a deeper, live conversation with the podcast guest speaker.

We welcome you to connect to the podcast [here](#).



## National Exam...

When applying to take the national exam through NCCAP, the name you submit to NCCAP needs to match the name on your legal identification. When you go to the testing center or take the test remotely, the proctor will ask to see your legal identification such as a driver's license or passport. The name on this ID must match the name provided to Prometric by NCCAP.

All test applicants must have the following documents when taking the national exam, in person or remotely:

- Current ID (drivers license or passport) which has your legal name as has been submitted to the testing company.
- Printed copy of the approval letter which was e-mailed to candidate from Prometric. A copy on your phone will not be accepted.

All exam candidates receive a detailed "Do's and Don'ts" list with important details on how to successfully take the remote exam. Candidates also receive detailed instructions from the test company Prometric that must be followed when taking the exam remotely.

If any of the required conditions for remote testing are not met, the exam cannot be completed. When this happens, the testing company charges you to reschedule and you must pay another test fee.

REMEMBER:

- Do not take the exam at work!
- Even if you use your personal computer, your Internet at work has security features that don't work with the testing company system. Your work has firewalls and security features that prevent the exam from being taken regardless of what computer you use.
- Even if you seek support from your technical department at work, the testing company system will still not work.
- If you still try to take the exam at work, have technical difficulties, and seek support from the testing company, these technical difficulties will not be resolved.
- Again, do not take the exam at work!

PLEASE NOTE:

Your operating system must meet the requirements listed below. Before the test you are supposed to run a pre-scan to see if your computer will work.

Operating System

Windows 8.1 or higher | MacOS 10.13 or higher (\*note iPad/Android tablets are not currently supported. Microsoft Surface or similar can be used only when configured in laptop mode).

All Prometric testing centers are now open. Consider taking the National ADC Exam at a testing center to minimize the challenges of the remote exam. Please contact us with any questions: [info@nccap.org](mailto:info@nccap.org).



# Validation

## Engagement Certification

NCCAP's Memory Care Validation Certification Course is now available! Enroll now by going to <https://www.nccapacademy.org/validationmemorycare>

Go to NCCAP Academy



## NCCAP Certification

In 1986 the National Association of Activity Professionals (NAAP) created NCCAP as the official credential of the Activity Profession. Based on CMS F658, NAAP establishes Professional Standards of Practice and requiring the Modular Education Program for Activity Professionals (MEPAP) for NCCAP Certification. For over 30 years, NCCAP Certification has been the Gold Standard for life-enriching activities. NCCAP is the only certification that meets the credentialing standards of ICE and NCCA. NCCAP offers the following Professional Certifications to meet Federal and State requirements:

### 1. ACTIVITY PROFESSIONAL CERTIFIED (APC)

APC ensures individuals who meet NCCAP standards have the knowledge and experience to work in long-term care and enhance quality of life through activities and engagement. The required curriculum is MEPAP-1 APC and must be renewed every 2 years with 20 CE hours.

### 2. ACTIVITY DIRECTOR CERTIFIED (ADC)

ADC is the NCCAP standard that ensures the competency to lead and direct an activities and life enrichment team and program. ADC requirements vary depending on education and work experience. The required curriculum is both MEPAP 1-APC and MEPAP 2-ADC, and an independently-administered National Exam. ADC must be renewed every 2 years with 30 CE hours.

### 3. PROFESSIONAL EQUIVALENCY AND EXPERIENTIAL TRACK FOR ADC

NCCAP offers a path to ADC for Allied Professionals who possess current AT-BC, MT-BC, COTA, CTRS, or OTR and is awarded based on passing the National Exam. Additionally, individuals with at least 10 years of experience in Activities and with at least 5 years currently in a management role can apply for ADC our Experiential Track that requires essay writing and the National Exam.

### 4. ACTIVITY CONSULTANT CERTIFIED (ACC)

Individuals who possess current ADC or related experience may obtain ACC to meet NCCAP standards to provide consulting services to an activity program, staff or department. ACC requirements vary depending on education, work experience, and passing the National Exam. ACC must be renewed every 2 years with 40 CE hours.

### 5. ENGAGEMENT CERTIFICATIONS

NCCAP offers a variety of shorter curriculums for certification in specific age-related settings and diagnoses:

Person-Centered Engagement (PCE)

Validation® Memory Care (VMC)

Adult Day Engagement (ADE) – coming soon

Assisted Living Engagement (ALE) – coming soon



# How to RENEW YOUR CERTIFICATION

[WWW.NCCAP.ORG](http://WWW.NCCAP.ORG)

## How to Renew your NCCAP Certification

Want to learn more about how to renew? Check out the 'How to Renew Your Certification' Video.

It's important to make sure that your correct email is on file so that you receive an email link beginning 4 months before your certification expiration date. If you don't receive this email, please contact the NCCAP office to update your email. You will then be able to renew through the link sent to you from NCCAP via email.

NCCAP is now following an audit process for continuing education.

You will not need to upload your certificates of proof of continuing education clock hours to your online profile on the NCCAP website or mail to the office. If you are chosen for an audit, you will be sent an email within days of your renewal submission and at that time you will be instructed on how to send in your certificates.

**Please Note: When submitting CEs for renewal they must be within the 2 years of expiration date. For example, if expired on 12/1/2021, the CEs must be between 12/2019-12/2021.**

When your application for re-certification has been reviewed and approved you will receive your NCCAP certificate as a PDF via email. Contact the office if you wish to have a hard copy of your certificate for a nominal fee at [info@nccap.org](mailto:info@nccap.org)

## Support our Professional Association, NAAP is Seeking Qualified Speakers

NAAP provides education, resources, and a voice in unison with NCCAP! NAAP annual membership is \$75 USD/year.



Do you have leadership and expertise in a topic that you would like to share with a targeted, interested audience to gain visibility and expand your network? NAAP is seeking online webinar speakers to provide quality education for Activity Professionals. For questions or to learn more contact: [office@naap.info](mailto:office@naap.info)

[Go to NAAP](#)



ACTIVITY PROFESSIONAL  
ASSOCIATION

ACTIVITY CREDENTIALING  
COUNCIL



NATIONAL CERTIFICATION COUNCIL  
FOR ACTIVITY PROFESSIONALS

*Enriching Lives Through Person-Centered Engagement*

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