

Activity Director Certified (ADC) Track 5

NCCAP offers ADC TR 5 for individuals that completed a less than 90 hour, basic activity course between 1991 (when OBRA was implemented) and 2001 (when the requirement for the MEPAP course/pre-approved instructors was implemented), but that have the established experience, and ongoing continuing education to effectively implement their job responsibilities and duties, an opportunity to apply for certification as a director.

ADC Track 5 requirements must include: **A high school diploma must be on file.**

1. A Basic Activity Course ___ 36 hours ___ 40/42/45 hour ___ 60 hour ___ 72 hour ___ other
MUST have been completed between (1991-2001)-verified by submitting a certificate of completion, signed by the instructor.
 - Date(s) course completed (start date _____ (end date) _____
 - State in which the course was completed _____
 - Name of the Instructor _____ Instructor Credentials _____
2. 6 years (12,000 hours) of current activity experience- within the past 10 years
3. 30 hours of continuing education-**20% (6 hours)** of which addresses activity documentation example (mds, care planning, assessments).

If you meet the above criteria:

1. complete the current NCCAP application
2. complete the ADC Track 5 form
3. submit the required documentation per NCCAP standards
4. submit the appropriate fee(s)

PERSONAL INFO

Name _____
Street _____, City _____ State ___ Zip _____
Home Telephone# _____, Work Telephone # _____

THERE ARE NO EXCEPTIONS to the above. Applicant agrees to accept certification At another level (*if applicable*) if this level cannot be granted.

Applicant signature

Date

11/07