



NCCAP Call for Papers

**NCCAP * PO Box 62589 * Virginia Beach, VA * 23466 * 757-552-0653
NCCAP Symposium – June 3 & 4, 2011 * Cincinnati, Ohio* Holiday Inn Airport**

Purpose:

To provide quality continuing education for NCCAP Certified Activity Professionals as well as for those working toward their NCCAP certification. To provide programs that meet the NCCAP Body of Knowledge for all levels of certification.

Please submit the following:

Cover Page

Contact Information:

Name:
Address:
Phone Number:
E-mail Address:
Speaker Credentials:

Title of Presentation:
Program Objectives:

Clock Hours (check length of presentation)

1.5 clock hours 2 clock hours 3 clock hours

Which NCCAP Body of Knowledge does this presentation meet?



Please check areas where your presentation has been developed:

- | | | |
|---|---|---|
| <input type="checkbox"/> Assisted Living | <input type="checkbox"/> Skilled Nursing | <input type="checkbox"/> Memory Care |
| <input type="checkbox"/> Adult Day Care | <input type="checkbox"/> Educator | <input type="checkbox"/> Retirement |
| <input type="checkbox"/> Person Centered Services | <input type="checkbox"/> Independent Living | <input type="checkbox"/> MEPAP Instructor |
| <input type="checkbox"/> Staff Development | <input type="checkbox"/> Administrator | <input type="checkbox"/> Educator |
| <input type="checkbox"/> Other _____ | | |

Audio/Visual Equipment Needed:

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Overhead/Screen | <input type="checkbox"/> Internet Access | <input type="checkbox"/> Computer |
| <input type="checkbox"/> Flip Chart/Markers | <input type="checkbox"/> LCD Projector | <input type="checkbox"/> Microphone |
| <input type="checkbox"/> TV/DVD Player | <input type="checkbox"/> Other _____ | |
| <input type="checkbox"/> Will bring own and have sponsor for session | | |

Brief Summary of Presentation (to be included in Symposium Brochure):



Introduction (Please write a brief introduction for Session Monitors to use for your presentation):

Information you should know:

- **Deadline for “Call for Papers” is due November 1 of each year**
- **Your registration for the NCCAP Symposium is FREE if chosen as a presenter and if more than two topics are picked, you will receive a stipend of \$100.00 for each topic after two. The registration includes the conference registration; housing arrangements must be made on your own. NCCAP will automatically register you for our Symposium.**
- **Please submit your handouts to NCCAP when notified of acceptance.**
- **The NCCAP Education Committee will be reviewing your application.**
- **For multiple presenters for a “Panel Presentation” please submit information on all of the presenters. Each presenter will receive 40% off their registration fee due to the cost to NCCAP for additional speakers.**
- **Please notify NCCAP immediately if there is a problem with your ability to present at the NCCAP Symposium. Substitutions are accepted if the substitute has the same credentials.**
- **Each participant will receive your contact information to use in his or her state conferences and local workshops. Each participant will also receive your handouts as part of their Symposium packet.**