



## **NCCAP Awards**

NCCAP/Awards \* PO Box 62589 \* Virginia Beach, VA \* 23466 \* 757-552-0653

### **Activities Department of the Year**

**Purpose:** To recognize excellence in the delivery of activities services to the elderly population as an Activities Team. The respective department displays how a group of activity professionals work together to enhance the quality of life for the individuals meeting their needs and interests in a Person Centered environment.

### **Administrator of the Year**

**Purpose:** To recognize excellence and support of the Administrator in their respective facilities. The Administrator should be actively involved in the quality of life in their facility as well as demonstrate a Person Centered environment.

### **State Association of the Year**

**Purpose:** To recognize Activities State Associations who have encouraged and supported their membership to obtain their highest level of professionalism. A State Association that encourages NCCAP certification and displays support for their members.

### **MEPAP Instructor of the Year**

**Purpose:** To recognize excellence in the delivery of education for those individuals seeking NCCAP Certification. Instructors who maintain a high level of education for those who are seeking to complete their journey to become Activity Professionals.

### **NCCAP Supporter of the Year**

**Purpose:** To recognize companies who support the principles and goals of NCCAP. Their dedication to the activities profession by supplying education, resources, materials and equipment that enhance the delivery of activities services to individuals in long-term care. They also provide opportunities for activity professionals to contribute to the profession.

### **NCCAP Spirit Award**

**Purpose:** To recognize those individuals or groups that are not directly working in the field of activities, but display their “spirit” of meeting the individual needs of residents/participants within the realm of delivering activities services. These individuals and/or groups provide quality of life experiences.



**NCCAP Award Application Packet  
Deadline: February 15**

**Award Category:**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Activities Department of the Year</b> | <input type="checkbox"/> <b>Administrator of the Year</b>    |
| <input type="checkbox"/> <b>State Association of the Year</b>     | <input type="checkbox"/> <b>MEPAP Instructor of the Year</b> |
| <input type="checkbox"/> <b>NCCAP Supporter of the Year</b>       |  |
| <input type="checkbox"/> <b>NCCAP Spirit Award</b>                |  |

**Please remember that NCCAP has gone “Green” and that notification of the winners will be done through e-mail only.**

Name of Submitter: \_\_\_\_\_  
NCCAP # \_\_\_\_\_  
Address \_\_\_\_\_

Phone# \_\_\_\_\_ **E-Mail** \_\_\_\_\_  
Fax# \_\_\_\_\_ Please notify me only

Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_ **E-Mail** \_\_\_\_\_  
Fax# \_\_\_\_\_ Please notify the Nominee for me  
Nominee E-mail \_\_\_\_\_



Please attach the following information:

1. Letters of recommendation from staff, residents/participants, activity professionals, volunteers and/or family members. Please keep in mind that these letters must reflect the purpose of the category that you are applying for. Materials will be presented to the nominees as well as the winner of the award.
2. Information needed for a brief introduction of the nominee at the NCCAP Awards celebration.
3. Packets should not contain more than 10 pages of information and where appropriate should include resident/participant statements.
4. All information will remain confidential and awards will be presented at the Annual NCCAP Symposium. The NCCAP Awards committee will notify the winner with time to make arrangements for individuals/groups to attend the NCCAP Symposium.
5. If nominee is unable to attend, submitter should notify NCCAP with an appropriate substitute for the celebration.
6. You will be notified after April 15 for you to make plans to attend the symposium
7. **Deadline: February 15 of each year.**
8. **Application Packets should be sent to:**

**NCCAP/ Awards  
PO Box 62589  
Virginia Beach, VA 23466.**