Refund Policy: A full refund will be granted until May 1, 2012. Any requests after that, there will be 20% deducted from the **total cost** due to processing fees and hotel meal fees. Requests made after May 15, 2012 will result in 50% being deducted from the **total cost** for processing fees. Substitutions can be made, notify NCCAP ASAP. As of May 30, 2012 no refund will be made.

Registration Fees for 2012

Registration	Fee
☐ Full Registration postmarked by April 1, 2012	$235.00
☐ Full Registration postmarked after April 1, 2012	$285.00
☐ Daily Registration postmarked by April 1, 2012	$135.00
☐ Daily Registration postmarked after April 1, 2012	$185.00

**Walk-ins are welcome at the AFTER 4/1/12 rate, however some of the registration materials may not be available*

☐ Electronic Documentation Intensive (5/31/12) ONLY *If registering for the FULL conference, NO additional charge	$35.00
☐ Software Intensive (6/3/12) ONLY *If registering for the FULL conference NO additional charge	$35.00
☐ MEPAP Train the Trainer (must pay by check) *Lunch both days of training included	$650.00
☐ MEPAP Instructor Refresher *Lunch both days of training included	$300.00

Total _____

Name_(s)_____
_____
Address_____
_____
_____zip_____
EMail_____
Phone_____Fax_____

Method of Payment

- ☐ Check
- ☐ MasterCard
- ☐ Visa
- ☐ Money Order

Name on
Card_____
Credit Card
#_____
Billing Zip Code_____ EXP Date _____
Signature_____

Make checks out to: NCCAP
2012 Symposium
Mail to: P.O. Box 62589
Virginia Beach, VA 23466

Hotel Registration on your own

Airport Holiday Inn
Greater Cincinnati Airport
1717 AIRPORT EXCHANGE BLVD. _ERLANGER , KENTUCKY
41018
Hotel Front Desk: 1-859-371-2233