



**ENRICHING LIVES THROUGH PERSON CENTERED ENGAGEMENT**

*National Certification Council for Activity Professionals*

**From the CEO**



Dear Activity Professionals,

The month of June includes a week to acknowledge our Nursing Assistant colleagues who share the important task of caring for our residents. June also includes Father's Day. I am doubly blessed to have my kids celebrate with me, and to also celebrate with my own dad who turned 94 years young on June 12th.

I've previously shared how working with NCCAP has sensitized me to the importance of life-enriching activities. I now better understand how the knowledge and skills Activity Professionals use each day helps people like my dad maintain their autonomy.

About 3 months ago, after much discussion, my dad decided it would be safer for him to move in with one of my sisters. While a logical decision, we were all saddened by the observation that he was forced to acknowledge his fragile human condition.

Whenever a new resident enters your community, it often entails a similar acknowledgement of need. What a gift to know that you as an Activity Professional are entrusted to nurture the mind, body and soul of another in need.

With sincere appreciation for the service and care you provide to others.

Sincerely,

A handwritten signature in black ink that reads "Peter Illig". The signature is written in a cursive style with a large, looping initial "P".

Peter Illig

## **NCCAP Board Elections Results**

NCCAP is pleased to announce that the slate of candidates proposed by the NCCAP Nominations Committee has been elected with a nearly 90% favorable vote.

We warmly welcome our new President, Linda Redhead, MS, ACC, EDU who is a practicing Activity Director in New York. We also welcome our new Vice President, Kara Reiser, ACC, a practicing Activity Director in Minnesota. Dawn Worsley, ACC, MC, EDU automatically becomes the Immediate Past President. The Board position of Secretary is retained by Penny Cook, MSW, President of Pioneer Network, and the position of Treasurer is retained by Thomas Trexler, CPA. All Board Members will serve a 3-year term starting July 1, 2022.



Upon receiving the news of her election, Linda Redhead stated: “I am honored to be entrusted with the leadership of NCCAP and look forward to advancing NCCAP certification together with my other Board members.”

Pioneer Network **Registration is Open!**

2022

Pioneering a New Culture of Aging Conference  
**HONORING THE PAST TREASURING THE PRESENT SHAPING THE FUTURE**  
July 27-30, 2022, Sheraton Denver Downtown, Denver, Colorado

### Join Pioneer Network & NCCAP in Denver!

Register today for the Conference [here](#)! NCCAP will be in the Experience Center and CEs are provided through NCCAP.



Are you attending the 2022 Pioneering a New Culture of Aging Conference July 27th-30th? If the answer is yes, do you want to win a WhisperGLIDE swing for your community? One lucky winner will be announced at the Conference! Watch this

[video](#) and then enter to win [here](#).



Help an elder in your community experience their Wish of a Lifetime! Wish of a Lifetime will be highlighting wishes submitted during the 'Pioneering a New Culture of Aging Conference' and may be picking a lucky elder whose wish they will grant. Submit wishes [here](#) and help an elder in your community realize their lifelong dream!

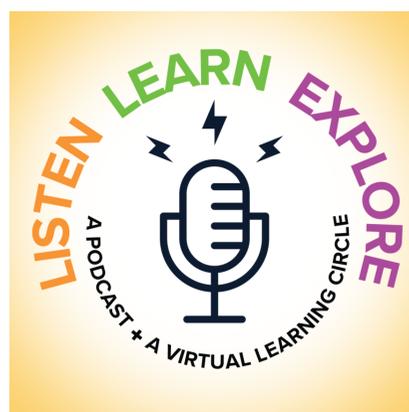
## Wishing the Best for Two Mepap Instructors in their Retirement...

NCCAP would like to acknowledge two long time MEPAP instructors who have decided to retire after many years of teaching. Jocelyn Jackson from Ashburn, Virginia and Gail Snyder from Hagerstown, Maryland have both been teaching the MEPAP course for a combined 50 years. Jocelyn has taught the class for approximately 15 years while Gail has been teaching the class for over 35 years! Jocelyn and Gail have introduced the profession to countless new activity professionals, guiding them through the certification process. Both instructors are highly regarded by their students as well as their peers.

Gail stated, "My parting words to fellow instructors, students, & other activity professionals are these; Keep the vision, stay teachable, always keep learning and get involved! Seek active involvement on the local, state and national level of our profession organizations. Contribute and be part of the advancement of our honorable field.

To my residents both departed and current, I say; Thanks for the memories, the life lessons and the most amazing job experiences in the world. You have taught me so much. Thank you for allowing me to share in the sunset of your lives. To my colleagues in the Maryland Activity Coordinator's Society; Thanks for all the support, love, and great times. I am so grateful to you and I take you with me in my heart for all the rest of my days."

Many thanks to both Jocelyn and Gail for their professionalism and dedication. We wish them the best as they enter this new chapter of their lives.



**Pioneer Network's "Listen, Learn, Explore"**

Starting with the podcast, listeners will have an opportunity to hear unique insights on a variety of topics from thought leaders in the field of resident-directed care. Following the podcast, Pioneer Network invites listeners to register for an interactive program where they will have the opportunity to join others in a deeper, live conversation with the podcast guest speaker.

We welcome you to connect to the podcast [here](#).



## National Exam...

When applying to take the national exam through NCCAP, the name you submit to NCCAP needs to match the name on your legal identification. When you go to the testing center or take the test remotely, the proctor will ask to see your legal identification such as a driver's license or passport. The name on this ID must match the name provided to Prometric by NCCAP.

All test applicants must have the following documents when taking the national exam, in person or remotely:

- Current ID (drivers license or passport) which has your legal name as has been submitted to the testing company.
- Printed copy of the approval letter which was e-mailed to candidate from Prometric. A copy on your phone will not be accepted.

All exam candidates receive a detailed "Do's and Don'ts" list with important details on how to successfully take the remote exam. Candidates also receive detailed instructions from the test company Prometric that must be followed when taking the exam remotely.

If any of the required conditions for remote testing are not met, the exam cannot be completed. When this happens, the testing company charges you to reschedule and you must pay another test fee.

### REMEMBER:

- Do not take the exam at work!
- Even if you use your personal computer, your Internet at work has security features that don't work with the testing company system. Your work has firewalls and security features that prevent the exam from being taken regardless of what computer you use.
- Even if you seek support from your technical department at work, the testing company system will still not work.
- If you still try to take the exam at work, have technical difficulties, and seek support from the testing company, these technical difficulties will not be resolved.
- Again, do not take the exam at work!

PLEASE NOTE:

Your operating system must meet the requirements listed below. Before the test you are supposed to run a pre-scan to see if your computer will work.

Operating System

Windows 8.1 or higher | MacOS 10.13 or higher (\*note iPad/Android tablets are not currently supported. Microsoft Surface or similar can be used only when configured in laptop mode).

All Prometric testing centers are now open. Consider taking the National ADC Exam at a testing center to minimize the challenges of the remote exam. Please contact us with any questions: [info@nccap.org](mailto:info@nccap.org).



### Engagement Certification

NCCAP's Memory Care Validation Certification Course is now available! Enroll now by going to

<https://www.nccapacademy.org/validationmemorycare>

Go to NCCAP Academy



### NCCAP Certification

In 1986 the National Association of Activity Professionals (NAAP) created NCCAP as the official credential of the Activity Profession. Based on CMS F658, NAAP establishes Professional Standards of Practice and requiring the Modular Education Program for Activity Professionals (MEPAP) for NCCAP Certification. For over 30 years, NCCAP Certification has been the Gold Standard for life-enriching activities. NCCAP is the only certification that meets the

credentialing standards of ICE and NCCA. NCCAP offers the following Professional Certifications to meet Federal and State requirements:

#### 1. ACTIVITY PROFESSIONAL CERTIFIED (APC)

APC ensures individuals who meet NCCAP standards have the knowledge and experience to work in long-term care and enhance quality of life through activities and engagement. The required curriculum is MEPAP-1 APC and must be renewed every 2 years with 20 CE hours.

#### 2. ACTIVITY DIRECTOR CERTIFIED (ADC)

ADC is the NCCAP standard that ensures the competency to lead and direct an activities and life enrichment team and program. ADC requirements vary depending on education and work experience. The required curriculum is both MEPAP 1-APC and MEPAP 2-ADC, and an independently-administered National Exam. ADC must be renewed every 2 years with 30 CE hours.

#### 3. PROFESSIONAL EQUIVALENCY AND EXPERIENTIAL TRACK FOR ADC

NCCAP offers a path to ADC for Allied Professionals who possess current AT-BC, MT-BC, COTA, CTRS, or OTR and is awarded based on passing the National Exam. Additionally, individuals with at least 10 years of experience in Activities and with at least 5 years currently in a management role can apply for ADC our Experiential Track that requires essay writing and the National Exam.

#### 4. ACTIVITY CONSULTANT CERTIFIED (ACC)

Individuals who possess current ADC or related experience may obtain ACC to meet NCCAP standards to provide consulting services to an activity program, staff or department. ACC requirements vary depending on education, work experience, and passing the National Exam. ACC must be renewed every 2 years with 40 CE hours.

#### 5. ENGAGEMENT CERTIFICATIONS

NCCAP offers a variety of shorter curriculums for certification in specific age-related settings and diagnoses:

Person-Centered Engagement (PCE)

Validation® Memory Care (VMC)

Adult Day Engagement (ADE) – coming soon

Assisted Living Engagement (ALE) – coming soon



# How to RENEW YOUR CERTIFICATION

[WWW.NCCAP.ORG](http://WWW.NCCAP.ORG)

## How to Renew your NCCAP Certification

Want to learn more about how to renew? Check out the 'How to Renew Your Certification' Video.

It's important to make sure that your correct email is on file so that you receive an email link beginning 4 months before your certification expiration date. If you don't receive this email, please contact the NCCAP office to update your email. You will then be able to renew through the link sent to you from NCCAP via email.

NCCAP is now following an audit process for continuing education.

You will not need to upload your certificates of proof of continuing education clock hours to your online profile on the NCCAP website or mail to the office. If you are chosen for an audit, you will be sent an email within days of your renewal submission and at that time you will be instructed on how to send in your certificates.

**Please Note: When submitting CEs for renewal they must be within the 2 years of expiration date. For example, if expired on 12/1/2021, the CEs must be between 12/2019-12/2021.**

When your application for re-certification has been reviewed and approved you will receive your NCCAP certificate as a PDF via email. Contact the office if you wish to have a hard copy of your certificate for a nominal fee at [info@nccap.org](mailto:info@nccap.org)

## Support our Professional Association, NAAP is Seeking Qualified Speakers

NAAP provides education, resources, and a voice in unison with NCCAP! NAAP annual membership is \$75 USD/year.

Do you have leadership and expertise in a topic that you would like to share with a targeted, interested audience to gain visibility and expand your network? NAAP is seeking online webinar speakers to provide quality education for

[Go to NAAP](#)



ACTIVITY PROFESSIONAL  
ASSOCIATION

ACTIVITY CREDENTIALING  
COUNCIL



NATIONAL CERTIFICATION COUNCIL  
FOR ACTIVITY PROFESSIONALS

*Enriching Lives Through Person-Centered Engagement*

National Certification Council for Activity Professionals • 3015 Upton Drive, Suite 103, Kensington, Maryland 20895  
• (757) 552-0653 • Email: [info@nccap.org](mailto:info@nccap.org)

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