



National Certification Council for Activity Professionals  
Enriching Lives Through Person-Centered Engagement  
1201 Connecticut Ave, Suite 600, Washington DC 20036 | info@nccap.org

## Name / Address/ Email/ Phone Change

Complete all changes that apply. Thank you.

### Current Information on File

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

#### Note:

*Please make sure to include a legible copy of the legal document showing the name change.  
(Drivers License, Passport, Marriage Decree, Divorce Decree, and/or Court Order)*

### NEW Information

Name Change \_\_\_\_\_

Address Change \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Change \_\_\_\_\_ Email Change \_\_\_\_\_

Would you like a new certificate emailed noting the name change?    Yes    No

Email for Certificate \_\_\_\_\_