

Activity Assistant Certified - AAC

Qualifying Components	Track 1	Track 2
Academic Education	High School Diploma/GED, plus 6 college credits, including English Writing/Composition	High School Diploma / GED
Activity Experience	2,000 hours within the past 5 years	4,000 hours within the past 5 years
Continuing Education	20 clock hours from NCCAP Body of Knowledge within the past 5 years	20 clock hours from NCCAP Body of Knowledge within the past 5 years
Required Curriculum	MEPAP Part 1: Core Content 1-11	MEPAP Part 1: Core Content 1-11

Activity Director Certified - ADC

Qualifying Components	Track 1	Track 2	Track 3	Track 4	Track 5	
1. Academic Education	Bachelor's Degree or higher, including English Writing/ Composition	Associate's Degree, including English Writing/ Composition	12+ college credits, including English Writing/ Composition	High School Diploma/GED	PROFESSIONAL EQUIVALENCY PATH Individuals with related education and experience have the opportunity to attain NCCAP certification through a Professional Equivalency Path. Individuals can apply for Activity Director Certified upon verification of current certification by a national credentialing body, such as: • NCTRC (National Council for Therapeutic Recreation Certification) • CBMT (Certification Board for Music Therapists) • ATCB (Art Therapy Certification Board) • OTR (Occupational Therapist Registered) • NAAPCC (no Bachelor's required)	Bachelor's Degree
2. Activity Experience	2,000 hours within the past 5 years	3,000 hours within the past 5 years	6,000 hours within the past 5 years	12,000 hours within the past 10 years		10,000 hours within the past five years
3. Continuing Education	30 clock hours from NCCAP Body of Knowledge within the past 5 years	30 clock hours from NCCAP Body of Knowledge within the past 5 years	30 clock hours from NCCAP Body of Knowledge within the past 5 years	40 clock hours from NCCAP Body of Knowledge within the past 5 years, 8 of which specifically address activity documentation of MDS, Care Planning		40 clock hours from NCCAP Body of Knowledge within the past 5 years, 8 of which specifically address activity documentation of MDS, Care Planning
4. Required Curriculum	MEPAP Parts 1 & 2 : Core Content 1-20	MEPAP Parts 1 & 2 : Core Content 1-20	MEPAP Parts 1 & 2 : Core Content 1-20	MEPAP Parts 1 & 2 : Core Content 1-20		No Requirement
5. National Exam	Required	Required	Required	Required		Required

Activity Consultant Certified - ACC

Qualifying Components	Track 1	Track 2	Track 3
1. Academic Education	Master's Degree, including English Writing/Composition	Bachelor's Degree, including English Writing/Composition	Associates Degree or higher, including English Writing/Composition
2. Activity Experience	2,000 hours within the past 5 years	4,000 hours within the past 5 years	6,000 hours within the past 5 years
3. Continuing Education	40 clock hours from NCCAP Body of Knowledge within the past 5 years	40 clock hours from NCCAP Body of Knowledge within the past 5 years	40 clock hours from NCCAP Body of Knowledge within the past 5 years
4. Required Curriculum	MEPAP Parts 1 & 2 : Core Content 1-20. If previously completed for AAC or ADC certification level, must submit certificates of completion	MEPAP Parts 1 & 2 : Core Content 1-20. If previously completed for AAC or ADC certification level, must submit certificates of completion	MEPAP Parts 1 & 2 : Core Content 1-20. If previously completed for AAC or ADC certification level, must submit certificates of completion.
5. National Exam	Required unless fulfilled for ADC level	Required unless fulfilled for ADC level	Required unless fulfilled for ADC level
6. Consulting Experience	200 hours of activity consulting experience within the past 3 years OR completion of independent study with the guidance of a NCCAP instructor	200 hours of activity consulting experience within the past 3 years OR completion of independent study with the guidance of a NCCAP instructor	200 hours of activity consulting experience within the past 3 years AND completion of independent study with the guidance of a NCCAP instructor

NCCAP Specialization Options

Specialization Area	Specialization Designation Qualification Components
1. ASSISTED LIVING	Applicants applying for or renewing Activity Professional Certification are eligible for specialization designations. 10 Continuing Education (CE) clock hours within the past 2 years are required in addition to CE requirements of certification level (CE within the past 5 years will be accepted for initial application). Topic of all CE clock hours must be related to those listed in the NCCAP Body of Knowledge. Applicant must submit evidence and description of the focus of the CE on the specialization. Specialization designation recognizes competency to understand a team approach, direct an activity team, and carry out an activity program in the specialization area. Specialization designations are renewed biannually.
2. MEMORY CARE	
3. HOME CARE	
4. ADULT DAY SERVICES	
5. PATIENT CENTERED	
6. EDUCATION	

Setting Specific Certifications

Qualifying Components	Home Care Certified - HCC	Adult Day Services Certified - ADSC
1. Academic Education	High School Diploma/GED	High School Diploma/GED
2. Activity Experience	1,000 hours of Home Care experience within the past 5 years	4,000 hours of Adult Day Services experience within the past 5 years
3. Continuing Education	20 clock hours from NCCAP Body of Knowledge within the past 5 years	20 clock hours from NCCAP Body of Knowledge within the past 5 years
4. Required Curriculum	Activities 101	MEPAP Part 1: Core Content 1-11
5. Renewal Schedule	Annually	Biennially

Engagement Certification

Qualifying Components	Montessori Dementia Engagement Certified - MDEC
1. Academic Education	High School Diploma/GED or higher
2. Activity Experience	4,000 hours experience working with people living with dementia within the past 5 years
3. Continuing Education	20 clock hours of related topics from NCCAP Body of Knowledge within the past 5 years
4. Required Curriculum	<i>From Can't to Can Do!: Using the Montessori Approach</i>
5. Renewal Schedule	Annually