



ENRICHING LIVES THROUGH PERSON CENTERED ENGAGEMENT

National Certification Council for Activity Professionals



From the CEO

Dear Activity Professionals,

As the days begin to shorten with the arrival of autumn, we are reminded of the darkness that the COVID pandemic has imposed on daily life. Foremost, the quality of life of those we serve continues to suffer. Infection control continues to result in isolation. Limitations on group activities, social gatherings and visitors results in loneliness and depression.

At the same time, there is cause for hope. Based on the resilience of Activity Professionals, many care communities have learned to adapt their life-enriching activity programs. Each day we see postings on our NCCAP social media about innovative ways for engagement. Armed with the knowledge and skills of NCCAP Certification, our Activity Professionals, Activity Directors and Activity Consultants continue to deliver quality care and services that maintain physical, cognitive and psychosocial well-being.

During these dark days of the pandemic, we must acknowledge the grit that is a best practice of the Activity Profession. As NCCAP continues to grow even during a pandemic, we celebrate the certainty that NCCAP certification best prepares us to serve as Activity Professionals.

Sincerely,

Peter Illig

Last Chance to Register!...



Envisioning the Future Finding Meaning & Purpose

A VIRTUAL SYMPOSIUM
SURE TO INSPIRE AND ENGAGE
WEDNESDAY, SEPTEMBER 22



This day of learning and discussion is designed to enhance how you support residents and elders to live meaningful lives every day. We will hear from residents themselves, learn about different technology platforms communities are using, discuss how people can become more engaged in their external communities, and we have a special session from Denise Boudreau-Scott to help all of us find ways to engage more deeply in our own lives (we need to care for ourselves first!). There are great rates for individuals, retirees, residents, and organizations. CEs are included and all sessions are recorded so you can watch them whenever you can. More information at <https://www.pioneernetwork.net/envisioning-the-future/>.



Remote Proctoring for National ADC Exam...

Remote Proctoring remains a popular option for taking the National ADC Exam. All exam candidates receive a detailed “Do's and Don'ts” list with important details on how to successfully take the remote exam. Candidates also receive detailed instructions from the test company Prometric that must be followed when taking the exam remotely.

If any of the required conditions for remote testing are not met, the exam cannot be completed. When this happens, the testing company charges you to reschedule and you must pay another test fee.

REMEMBER:

- Do not take the exam at work!
- Even if you use your personal computer, your Internet at work has security features that don't work with the testing company system. Your work has firewalls and security features that prevent the exam from being taken regardless of what computer you use.
- Even if you seek support from your technical department at work, the testing company system will still not work.
- If you still try to take the exam at work, have technical difficulties, and seek support from the testing company, these technical difficulties will not be resolved.
- Again, do not take the exam at work!

PLEASE NOTE:

Your operating system must meet the requirements listed below. Before the test you are supposed to run a pre-scan to see if your computer will work.

Operating System

Windows 8.1 or higher | MacOS 10.13 or higher (*note iPad/Android tablets are not currently supported. Microsoft Surface or similar can be used only when configured in laptop mode).

All Prometric testing centers are now open. Consider taking the National ADC Exam at a testing center to minimize the challenges of the remote exam. Please contact us with any questions: info@nccap.org.

Pioneer Network's "Listen, Learn, Explore"

Pioneer Network's podcast episode 12, 'Engagement in Senior Living- Where Are We Now and What Does the Future Hold?' featured our NCCAP President, Dawn Worsley, ACC.

Listen to Dawn as she talks to Penny Cook about the current state and future of engagement and Activity Professionals. Among other things, you'll learn how COVID has helped to change the world of the activities calendar and what it means to support residents to have a truly enriched life.

We welcome you to connect to the podcast [here](#).





Engagement Certifications

NCCAP's Memory Care Validation Certification Course is now available! Enroll now by going to <https://www.nccapacademy.org/validationmemorycare>

There are also several classes scheduled for the Montessori Home Engagement Course. Get more information at <https://www.nccapacademy.org/montessorihomeengagement>

Go to the new Facebook page "Engagement Powered by NCCAP" and check out the latest news regarding our courses for Engagement at <https://www.facebook.com/nccapengagement>

[Go to NCCAP Academy](https://www.nccapacademy.org)



NCCAP Certification

In 1986 the National Association of Activity Professionals (NAAP) created NCCAP as the official credential of the Activity Profession. Based on CMS F658, NAAP establishes Professional Standards of Practice and requiring the Modular Education Program for Activity Professionals (MEPAP) for NCCAP Certification. For over 30 years, NCCAP Certification has been the Gold Standard for life-enriching activities. NCCAP is the only certification that meets the credentialing standards of ICE and NCCA.

NCCAP offers the following Professional Certifications to meet Federal and State requirements:

1. ACTIVITY PROFESSIONAL CERTIFIED (APC)

APC ensures individuals who meet NCCAP standards have the knowledge and experience to work in long-term care and enhance quality of life through activities and engagement. The required curriculum is MEPAP-1 APC and must be renewed every 2 years with 20 CE hours.

2. ACTIVITY DIRECTOR CERTIFIED (ADC)

ADC is the NCCAP standard that ensures the competency to lead and direct an activities and life enrichment team and program. ADC requirements vary depending on education and work experience. The required curriculum is both MEPAP 1-APC and MEPAP 2-ADC, and an independently-administered National Exam. ADC must be renewed every 2 years with 30 CE hours.

3. PROFESSIONAL EQUIVALENCY AND EXPERIENTIAL TRACK FOR ADC

NCCAP offers a path to ADC for Allied Professionals who possess current AT-BC, MT-BC, COTA, CTRS, or OTR and is awarded based on passing the National Exam. Additionally, individuals with at least 10 years of experience in Activities and with at least 5 years currently in a management role can apply for ADC our Experiential Track that requires essay writing and the National Exam.

4. ACTIVITY CONSULTANT CERTIFIED (ACC)

Individuals who possess current ADC or related experience may obtain ACC to meet NCCAP standards to provide consulting services to an activity program, staff or department. ACC requirements vary depending on education, work experience, and passing the National Exam. ACC must be renewed every 2 years with 40 CE hours.

5. ENGAGEMENT CERTIFICATIONS

NCCAP offers a variety of shorter curriculums for certification in specific age-related settings and diagnoses:

Person-Centered Engagement (PCE)

Validation® Memory Care (VMC)

Montessori Dementia Engagement (MDE)

Montessori Home Engagement (MHE)

Adult Day Engagement (ADE) – coming soon

Assisted Living Engagement (ALE) – coming soon



How to **RENEW YOUR CERTIFICATION**

WWW.NCCAP.ORG

How to Renew your NCCAP Certification

Want to learn more about how to renew? Check out the 'How to Renew Your Certification' Video.

It's important to make sure that your correct email is on file so that you receive an email link beginning 4 months before your certification expiration date. If you don't receive this email, please contact the NCCAP office to update your email. You will then be able to renew through the link sent to you from NCCAP via email.

NCCAP is now following an audit process for continuing education.

You will not need to upload your certificates of proof of continuing education clock hours to your online profile on the NCCAP website or mail to the office. If you are chosen for an audit, you will be sent an email within days of your renewal submission and at that time you will be instructed on how to send in your certificates.

When your application for re-certification has been reviewed and approved you will receive your NCCAP certificate as a PDF via email. Contact the office if you wish to have a hard copy of your certificate for a nominal fee at info@nccap.org

[How to Renew your NCCAP Certification](#)

Support our Professional Association

NAAP provides education, resources, and a voice in unison with NCCAP! NAAP membership is \$75 USD/year. Membership runs from the anniversary date for one year. Check out the membership form [here](#).

[Go to NAAP](#)